

Tips and Tricks for Economy and project management

**Copenhagen
17-18.9.19**

Budget

ANNEX II: UNIT COST AMOUNTS AND LUMP SUMS

Unit costs: The unit cost is based on two parameters which constitute the main elements of any project action: the number of participants and the number of countries involved. The amount is established by crossing the number of participants with the number of countries.

TABLE 1

UNIT COSTS FOR MEASURES 1. EUROPEAN REMEMBRANCE; 2.2 NETWORKS OF TOWNS AND 2.3 CIVIL SOCIETY PROJECTS

Number of participants →	25/50	51/75	76/100	101/125	126/150	151/175	176/200	201/225	226/250	251/275	276/300	>300
Number of countries ↓												
1-3	12.600	15.120	17.640	20.160	22.680	25.200	27.720	30.240	32.760	35.280	37.800	37.800
4-6	15.120	17.640	20.160	22.680	25.200	27.720	30.240	32.760	35.280	37.800	40.320	40.320
7-9	17.640	20.160	22.680	25.200	27.720	30.240	32.760	35.280	37.800	40.320	42.840	42.840
10-12	20.160	22.680	25.200	27.720	30.240	32.760	35.280	37.800	40.320	42.840	45.360	45.360
13-15	22.680	25.200	27.720	30.240	32.760	35.280	37.800	40.320	42.840	45.360	47.880	47.880
>15	25.200	27.720	30.240	32.760	35.280	37.800	40.320	42.840	45.360	47.880	50.400	50.400

Remembrance project is EUR 100 000.
 Network of Towns project is EUR 150 000.
 Civil Society Project is: EUR 150 000.

Town Twinning project is EUR 25 00

C.5 Budget

A. Project activities

Project should involve at least 30% of invited participants. Invited participants are international participants sent by eligible partners.

Total number of participants per event	Number of involved countries	Amount	
76/100	4-6	20.160 €	X
126/150	4-6	25.200 €	X
126/150	4-6	25.200 €	X
126/150	4-6	25.200 €	X
126/150	4-6	25.200 €	X
Subtotal		120.960 €	
Add an event			

B. Preparatory activities

Number of participants	Amount
N/A	0 €
Subtotal	0 €
Total costs (A+B)	120.960 €

Budget reality

Lump sum

Pay up and pay out - lead partner gets the main sum

Focus is on the numbers - achieve the number of participants

Calculate clever

Pick a number you can achieve

30% must be from international partners - different countries

		Distribution of international participants among partners										
		Participants number	International participants	P1 - FIN	P2 - IT	P3 - EL	P4 - BH	P5-FIN2	P6-LT	P7-ME		
Event 1	IT	76	23	2		4	4	3	5	5	23	
Event 2	LT	126	38	4	8	7	7	4		8	38	
Event 3	BH	126	38	4	8	7		4	8	7	38	
Event 4	FIN	126	38		7	7	8		8	8	38	
Event 5	ME	126	38	4	7	7	8	4	8		38	
		580	175	14	30	32	27	15	29	28	175	

All participants sign-in !

Attachments

Declaration of honour of Lead Partner

Make sure all partners have up to date PIC number

PIE PAT

Process Is Easy, People Are Tricky

Group dynamics - you and your place

Cultures multiply the fun

Feel good, keep it positive

CCC

Communicate, Communicate, Communicate

Regular communication is the key

Technically simple and repetitive - good equipment

Life, time zones and reality