

Co-operation agreement for **LOCAL SECURITY**
 LEADER Transnational cooperation project

Co-operation partners

country	name of the LAG	status	presented by	contact person	address, email, telephone	applicant of the project
Finland	LAG Pirkan Helmi	NGO	Solja Pietilä, <i>Chairman of the Board</i>	Eliisa Vesisenaho eliisa.vesisenaho@pirkanhelmi.fi +358 40 7502242	Tietotie 1, 37630 Valkeakoski	LAG Pirkan Helmi
Czech Republic	LAG Sdruzeni SPLAV	NGO	Pavel Tichy, <i>president</i>	Kristina Garrido kristina@sdruzenisplav.cz +420 603 383 527	Javornicka 1560, 516 03 Rychnov nad Kneznou info@sdruzenisplav.cz +420 603 383 527	LAG Sdruzeni SPLAV
Estonia	LAG Lääne-Harju Koostöökogu/ Western Harju Partnership	NGO	Rafael Milerman, <i>Chairman of the Board</i>	Ede Teinbas ede@vomentaga.ee +372 5808 5407	Ranna tee 8, Vasalemma, Harjumaa, 76101 info@vomentaga.ee +372 60 87 833	LAG Lääne-Harju Koostöökogu/ Western Harju Partnership

Lead co-operation partner

country	name of the LAG	status	presented by	contact person	address, email, telephone	applicant of the project
Czech Republic	LAG Sdruzeni SPLAV	NGO	Pavel Tichy <i>president</i>	Kristina Garrido kristina@sdruzenisplav.cz +420 603 383 527	Javornicka 1560, 516 03 Rychnov nad Kneznou info@sdruzenisplav.cz +420 603 383 527	LAG Sdruzeni SPLAV

This agreement has been finalised under Leader Program Guidance.

Article 1

Objective of the TNC project, project description

The organisations detailed in above have expressed the common commitment to implement the project Local Security based on the schedule presented in this agreement.

The main objectives for the project are: Sharing best practices in local security and related topics and raising awareness among local inhabitants in participating regions.

Project description: The project is focused on exchange of experience and the transfer of good practice between three partner LAGs in the field of local security in rural municipalities. Representatives of all parts of the national Integrated Rescue Systems (IRS) and the public and private bodies will discuss the issues of security in LAG municipalities in the broadest sense (criminality, social exclusion, transport, natural disasters, industrial accidents, fire etc.) at three joint study visits – comparing the legislation and practices of individual countries and passing on experience and ideas. Study visits will also include competitions and knowledge activities in related topics, visits to selected national IRS entities in each visited region and trainings of local inhabitants. Other trainings will be organized on demand individually on national level by each partner. Important part of the project will be networking on both national and international level connecting the professional units, voluntary units, municipalities and active inhabitants.

Description of how the situation in each partner country is and what are the methods of IRS will be included in an e-book which will include real stories – examples of good and bad practice. This collection will be available for LAG municipalities, students and broad public in general. Also in some participating countries there will be prepared leaflet with basic contacts and first aid principles ready in printable version complemented by supporting objects such as stickers for cell phones, key chains etc. with pictograms and phone numbers.

By implementing the project's activities, there will be raised knowledge in themes people are less aware of, exchanged good practice and strengthened the importance of IRS.

Article 2

Working languages

English, as agreed by the cooperation project partners. Finnish, Czech and Estonian when working on local level.

Article 3

Project duration and locations

- *Duration of the project: 1. 1. 2018 - 30. 6. 2019*
- *The locations where the project activities will be held are listed in below under description of Joint Actions.*
- *This agreement comes into force once all cooperation partners have signed the agreement and the validity ends with the end of the project date.*

Article 4

Obligations, responsibilities, liability

All project partners verify and approve the information contained in this agreement.

The obligations and responsibilities of the lead/coordinating partner:

- *coordination of joint actions within the project, monitoring and follow-up activities, continuous communication and liaising with project partners, reporting to commission,*
- *nationally reporting needs to be done by each partner in their own country and area.*

The cooperating partners have obligations and responsibilities:

- *using the commonly agreed project activity schedule and objectives in their respective project applications to the relevant LAG/Managing Authority in their territories,*
- *ensuring the funding for their share of the common costs of the project and respective – joint and local – actions,*
- *reporting to the project partners and lead/co-ordinating partner,*
- *communication and liaising with project partners and the lead/co-ordinating partner.*

Cooperation partners have limited liability in case of force majeure. Partners have limited liability due to any damages and costs resulting from the non-compliance of any of the cooperation partners.

Article 5

Changes

- *Changes of the dates of the joint actions can be made in written, personal or skype meetings by all of the cooperation partners.*
- *Changes in the partnership is possible only by exchange of succession organisation.*
- *New cooperation partners are not allowed to entre the consortia.*
- *Every partner is responsible for their own costs; each partner has an obligation to notify relevant authorities of the change(s).*

Article 6

Project management

- *Project management committee (Coordination Committee) consists of two nominated representatives from each participating LAG – six members all together.*
- *Coordination committee works in accordance with the Rules of Procedure – stated below.*
- *Coordination committee deals with all project activities and solves potential problems and issues.*

Article 7

Rules of Procedure

- Coordination committee meets on initial kick-off meeting and on final meeting on the beginning and in the end of the project. Other meetings of the Coordination Committee are held during join events.
- Coordination Committee members participate all meetings.
- Meeting dates are known and agreed at least 6 weeks before the actual meeting.
- From each meeting there are written minutes the latest 5 days after the meeting.
- Proposals are agreed by voting – each member has one vote, deciding is majority. Voting is possible if there are more than half members present. It is not possible to make a decision if one project partner is not present at all.
- Ongoing communication among Committee members is via email, skype and phone.

Article 8

Dispute resolution, applicable law

- First and preferred means of dispute resolution is by amicable settlement.
- In case of failure of amicable agreement, the applicable jurisdiction is the region of the lead partner.
- For purposes of dispute resolution at court the English version of the text of this agreement and its annexes is applicable.

Article 9

Amendment of the agreement

- All amendments to this agreement should be in writing and agreed by all cooperation partners in the Coordination Committee
- Each partner has an obligation to inform relevant authorities in due course.

Joint Actions:

Schedule of activities – responsibilities

Kick-off meeting (1 – 2 people from each partner):

Spring (presumptively February) 2018 in Finland – initial Coordination committee meeting, planning project activities, preparing program of study visits, discussing project outputs and their form and content

: responsible organisation LAG Prikan Helmi

International study visits – workshops (10 people):

Spring/summer 2018 (presumptively 4. – 9. 6. 2018) in Estonia

: responsible organisation LAG Western Harju Partnership

Summer/autumn 2018 (presumptively 20. – 25. 8. 2018) in Czech Republic

: responsible for organisation LAG Sdruzeni SPLAV

Winter/spring 2019 (presumptively 10. – 15. 2. 2019) in Finland

: responsible organisation LAG Pirkan Helmi

Final meeting (1 – 2 people from each partner):

Summer (presumptively June) 2018 in Czech Republic – final Coordination committee meeting, presentation of information materials, discussion on marketing the results of the project, possible follow-up project discussion

: responsible organisation LAG Sdruzeni SPLAV

Impact of the international cooperation project

- 1) *Increased awareness of local inhabitants, entrepreneurs, NGOs and local municipalities in IRS work and local security in general*
- 2) *International networking of both professional and voluntary IRS and interested public*
- 3) *Knowledge transfer and good practice exchange among participating regions/countries (IRS units, municipalities, communities) and their possible implementation*

Direct beneficiaries

- 1) **Local residents**
- 2) **Local governments**
- 3) **NGOs including voluntary units**
- 4) **professional IRS units**

Measurable results

- 1) *Three study visits (Estonia, Czech Republic, Finland): shared responsibility of all partners*
- 2) *Three public events (Estonia, Czech Republic, Finland): shared responsibility of all partners*
- 3) *Other measurable results from local actions: shared responsibility of all partners*
- 4) *Collection of good practices e-book: shared responsibility of all partners*
- 5) *Promotion: responsible LAG Sdruzeni SPLAV and LAG Pirkan Helmi*

Breakdown of estimated project budget by cooperation partner

No.	name of cooperation partner	estimated total budget
1	<i>LAG Pirkan Helmi</i>	<i>21 840 EUR</i>
2	<i>LAG Sdruzeni SPLAV</i>	<i>21 900 EUR</i>
3	<i>LAG Western Harju Partnership</i>	<i>37 761 EUR</i>
<i>Total estimated budget</i>		<i>81 501 EUR</i>

Declaration of Honour

By signing this Transnational Agreement I declare that the project Local Security is in accordance with the actual Strategy of Development of our Local Action Group.

Signatories

Finland: LAG Pirkan Helmi

_____	<u>Solja Pietilä</u>	<u>Eliisa Vesisenaho</u>
<i>date</i>	<i>Chairman of the Board</i>	<i>LAG manager</i>

Czech Republic: LAG Sdruzeni SPLAV

_____	<u>Pavel Tichý</u>	<u>Kateřina Holmová</u>
<i>date</i>	<i>President</i>	<i>LAG manager</i>

Estonia: LAG Western Harju Partnership

_____	<u>Mr Rafael Milerman</u>	<u>Ms Kerli Lambing</u>
<i>date</i>	<i>Chairman of the Board</i>	<i>Office manager</i>